

EEOC FORM 715-01 PART H	U.S. Equal Employment Opportunity Commission FEDERAL AGENCY ANNUAL EEO PROGRAM STATUS REPORT	
Department of Bureaucracy	FY 2008	
STATEMENT of MODEL PROGRAM ESSENTIAL ELEMENT DEFICIENCY:	Investigations are not completed within prescribed regulatory timeframes.	
OBJECTIVE:	To comply with regulatory timeframes.	
RESPONSIBLE OFFICIAL:	Complaints Manager	
DATE OBJECTIVE INITIATED:	10/01/2005	
TARGET DATE FOR COMPLETION OF OBJECTIVE:	09/30/2009	
PLANNED ACTIVITIES TOWARD COMPLETION OF OBJECTIVE:	TARGET DATE (Must be specific)	
<ul style="list-style-type: none"> • Create an Investigative Timeline Checklist to monitor timely progress of investigations. Progress monitored on a weekly basis. 	10/01/2005; Checklist completed; monitoring is ongoing	
<ul style="list-style-type: none"> • Use contractors to complement work of staff and assist with volume of investigations. 	09/20/2006; ongoing	
<ul style="list-style-type: none"> • Train staff on gathering sufficient investigative records. 	10/26/2005; ongoing	
<ul style="list-style-type: none"> • Develop a plan to complete outstanding quality reviews of draft Reports of Investigation (ROIs.) Review draft ROIs in order of submission and/or by date of expiration of prescribed timeframe. If supplemental work is deemed necessary, request completion within 30-45 calendar days and monitor staff compliance. 	10/01/2005; ongoing	
REPORT OF ACCOMPLISHMENTS and MODIFICATIONS TO OBJECTIVE		
<p>DOB achieved its goal of completing overdue investigations in early FY 2007. As a result, DOB focused on sustaining this status and completing new investigations within regulatory timeframes. Average processing time continues to decrease as follows: 425 days in FY 2006; 283 days in FY 2007 and 230 days in FY 2008. The goal is to achieve regulatory compliance in FY 2009.</p>		