

Fee — \$335 per day

Early/Online Discount
\$299 if you register on-line or
if payment is received by April
14, 2008

**May 14,
2008**

2008 SEMINAR LOCATION
**Keeneland Entertainment
Center**
4201 Versailles Road
Lexington, KY 40588
www.Keeneland.com

ENHANCE YOUR EEO KNOWLEDGE at the 2008 EEOC Lexington Seminar. This informative seminar, sponsored by the **EEOC INDIANAPOLIS AND LOUISVILLE OFFICES**, will be held at **Keeneland Entertainment Center**, a state of the art entertainment center, conveniently located in the heart of Lexington's Blue Grass country.

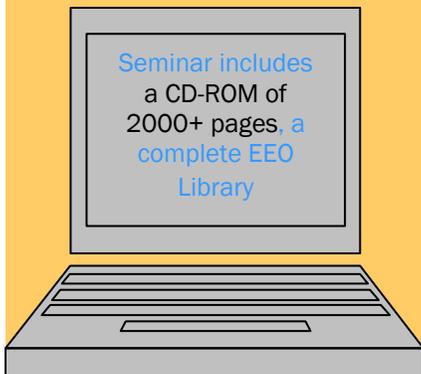


Make the Break To Keeneland For EEOC's Lexington Seminar

U.S. Equal Employment Opportunity Commission

Come to the Source! Join EEOC for this one-day seminar for the latest developments in EEO law and best practices — from the experts who enforce the law.

Seminar includes
a CD-ROM of
2000+ pages, a
complete EEO
Library



Questions about the seminar?

Contact Douglas Cave
(502) 582-5812
(502) 582-5895 FAX
(502) 582-6285 TTY
douglas.cave@eEOC.gov



EEOC
Training Institute
...Learn from the Experts

EEOC Lexington Seminar

www.eeotraining.eeoc.gov

Top 5 Reasons to Attend TAPS

- Avoid Common Pitfalls and Mistakes
- Learn Best Practices
- Prepare for tough HR decisions
- Meet the people who enforce the laws
- Improve your company's bottom line



Directions to Keeneland Entertainment Center

Enter Gate 1 across from Man-O-War Boulevard. Take first right. Complex is at the top of the hill.

Hotel Arrangements

Registrants are responsible for their own hotel and travel arrangements. Contact Lexington's Convention and Visitors Bureau 800-845-3959
www.visitlex.com

Registration Policy

Payment — \$335 per day

Fee includes seminar, a seven volume EEO library on CD, lunch and refreshment at breaks. Payment must accompany registration. A discount price of **\$299 per day** is available for on-line registration with a credit card and for check payments received 30 days before the beginning of the seminar. Payment by government purchase order is not eligible for this Discount Price.

Payment by federal government purchase order can only be accepted if you provide a copy of the purchase order (or SF182 or DD 1556 training form), purchase order number, agency's 9 digit tax identification number, and agency's 8 digit Agency Location Code (ALC). If any of these items are missing, we will not be able to confirm you for the seminar. If you are paying by state or local government purchase order, provide your billing address where the invoice should be sent.

Registration - There are three ways to register.

For immediate confirmation, register **ON-LINE** using a credit card at www.eeotraining.eeoc.gov, OR

MAIL your registration application and payment to **EEOC TRAINING INSTITUTE, PO BOX 83933, GAITHERSBURG, MD 20883-3933, OR**

FAX your registration with credit card payment to **301-545-0718**

Questions about registration? Call 1-800-600-6157, (TTY# 1-800-600-6158) or email eeoc.traininginstitute@eeoc.gov

Space is limited, register early, and preferably at least 10 days in advance of a seminar. Late registrations will be accepted on a space available basis. *EEOC Tax ID Number: 52-0812909.*

Confirmation

Registrants will receive written email or fax confirmation upon receipt of registration application and fee.

Cancellations/No Show Policy

Cancellations received more than 7 business days in advance of a course are eligible for a refund less a \$35 processing fee. No shows are not eligible for a refund. Substitutions may be made prior to the beginning of the seminar.

Reasonable Accommodation Requests

Please describe your accommodation needs due to a disability

AGENDA - Lexington EEOC Seminar - Wednesday , May 14, 2008

Schedule

- Registration—7:30 am
- Start—8:00 am
- Lunch provided
- End—4:00 pm

Let EEOC Be Your Trainer!

Experienced EEOC staff will come on-site and provide training on popular EEO topics such as harassment or an overview of EEO. For more information

Contact:

[Phyllis T. Wells](mailto:phyllis.tucker-wells@eeoc.gov)

Program Analyst

317-226-7469

phyllis.tucker-wells@eeoc.gov



- 8:00-8:15** **Welcome**
Danny Harter, EEOC Indianapolis District Director

Phyllis Tucker-Wells
EEOC Program Analyst
- 8:15-9:00** **Recent Developments in the Law:
A Legal Update**
Kenneth Brown, EEOC Sr. Trial Attorney
- 9:00-10:30** **Lessons From Litigation**
- 10:30-10:45** **Break**
- 10:45-12:15** **Inter-Agency Panel Presentation**
Equal Employment Opportunity Commission,
Kentucky Commission on Human Rights,
Department of Homeland Security - Citizenship &
Immigration Services,
Department of Labor - Wage & Hour Division,
Office of Federal Contract Compliance (OFFCP),
Lexington-Fayette Urban County HRC
- 12:15-1:15** **Lunch**
- 1:15-3:00** **Role Plays with Commentary by Plaintiff,
Defendant and EEOC Attorneys.**
“You be the Judge” as EEOC staff depict
EEO issues in the work place relating to
Racial Harassment and National Origin
Discrimination emphasizing the E-Race
Initiative.
- 3:00-3:15** **Break**
- 3:15-3:45** **EEOC Guidance**
This session will cover topics such as conviction
records, unique employment issues and age
discrimination.
- 3:45-4:00** **Questions and Answers**

Adjournment

EEOC Lexington Seminar May 14, 2008

Please print and use a separate form for each attendee.

3 ways to register

• **ON-LINE**

www.eeotraining.eeoc.gov

• **MAIL to:**

EEOC TRAINING INSTITUTE

PO BOX 83933

GAITHERSBURG, MD 20883-3933

• **FAX to 301.545.0718**

Have you previously attended an EEOC sponsored seminar, course or conference?

Yes No

Employees at your facility?

- Under 50
- 50-99
- 100-249
- 250-499
- 500-999
- 1,000-1,999
- 2,000+

Your Organization's Business Type:

- Federal Gov't
- State/ Local Gov't
- Other

Your Position Category:

- Attorney EEO Director, Manager, Supervisor
- EEO Investigator, Counselor, Staff
- HR Director, Manager, Supervisor HR Staff
- Mediator, ADR Other Manager, Supervisor
- President, CEO, Owner Union Representative
- Other _____

2008 EEOC TRAINING INSTITUTE SEMINAR REGISTRATION FORM

First Name _____ MI ____ Last _____

Title _____

Business/Organization _____

Address _____

City _____ State _____ Zip _____

E-Mail _____

Business Telephone () _____ (if TTY, please check)

Fax No. () _____ Company/Agency Tax ID Number _____

Do you require a reasonable accommodation, due to a disability, in order for you to attend this program? Yes No

Describe accommodation requested or special diet needed _____

AMOUNT OF PAYMENT: \$335 One Day \$299 One Day Discount Price*

*Discount price available for on-line registration up to the day before the seminar and for check or faxed credit card payment received 30 days before the seminar.

Credit Card MasterCard Visa American Express Discover

Account # _____ Expiration Date _____

Cardholder Name (please print) _____

Signature _____

Card Security Code (Required) _____ (the non-embossed 3 or 4 digits near the signature block)

Cardholder Email address _____

Check Payment Payable to the EEOC Training Institute

State/ Local Gov't Purchase Order

Address for invoice _____

Fed Gov't Purchase Order

Fed Agency 8 digit Agency Location Code (ALC) (Required) _____

How did you learn about our seminar?

- Brochure in mail Colleague EEOC event
- Email Website/Internet Newspaper /Radio Ad
- Professional Organization SHRM
- Other _____