

EEOC TRAINING INSTITUTE
Las Vegas Technical Assistance Program Agenda
July 22, 2004

Agenda Highlights: At our morning and afternoon workshop sessions, we offer three tracks. Check out our basic sessions on harassment and the ADA, our intermediate sessions on retaliation and practical guidance on selection procedures, and our advanced sessions on emerging employment issues and a case study on the ADEA and mediation. Find the sessions that best suit you.

~MORNING~

7:00 am **Registration**

8:15 am **Introduction**
Olophius E. Perry, District Director, Los Angeles District Office

8:30 am **Recent Legal Developments in EEO**
Anna Y. Park, Regional Attorney, Los Angeles District Office

9:15 am **Break**

9:30 am **WORKSHOP “A” OPTIONS** (*Select one of the following*)

- 1) **Harassment:** What employers need to know about harassment in the workplace. How to identify problems and create solutions.
(BASIC COURSE)

- 2) **“After the Fallout”: Retaliation Training** - You think all is well after an investigation has been closed. What you need to know about retaliation and how to prevent it.
(INTERMEDIATE COURSE)

- 3) **Advanced Discussion on Trends and Emerging Issues in Employment Law** - Constructive Discharge, Undocumented Workers, Harassment, ADEA and ADA.
(ADVANCED COURSE)

12:00 noon **Lunch**
Keynote Speaker

~AFTERNOON~

1:45 pm **WORKSHOP “B” OPTIONS** (*Select one of the following*)

- 1) **Overview of the Americans with Disabilities Act (ADA), Workers’ Compensation, Family and Medical Leave Act. (BASIC COURSE)**

- 2) **The Selection Process:** Practical guidance on nondiscrimination in recruitment, selection, hiring, testing, promotion, employment interviewing process and accommodation issues.
(INTERMEDIATE COURSE)

- 3) **Mediation:** Resolving workplace issues before they become a liability. An ADEA case study explores the potential pitfalls of managing an inter-generational workforce. Alternative resolution techniques will be examined in addressing the ever-changing workforce.
(ADVANCED COURSE)

2:45 pm **Break** (*TAKEN DURING WORKSHOP “B”*)

4:00 pm **Question and Answer Open Forum**

4:30 pm Seminar ends